

# Communication and Translation, Peru

## Mano a Mano Perú



### MANO A MANO

Mano a Mano Perú is a Franco-Peruvian non-profit organization created in 1994.

We began by opening a modest medical dispensary in the La Merced neighborhood of La Ensenada, one of the newest slums in the north of Lima. As time went on, other projects were established in the La Merced neighborhood

and, due to their success, the municipality made land available in the Los Jasmines neighborhood so that the operation could be repeated.

These projects have led to the construction and management of a library, a toy library, gardens and living spaces for the residents, but also to the implementation of health prevention actions, education and awareness of sustainable development.

## Tasks



The volunteer will be in charge of helping us, for a few hours per week, with:

- Translation of grant applications (Spanish, English) and layout
- Maintenance of the website and creation of communication tools
- Launching of participative financing
- Synthesis of documents and writing of communication elements

## Skills and/or experience required



- Basic computer skills (Excel, Power Point) and digital communication tools (Facebook, LinkedIn, website management)
- Fluent Spanish, English also desired

## Working Conditions (hours)



The conditions would vary depending on the workload of the association in general, but overall the reinforcement would be 2 to 5H per week. The volunteer would be under the responsibility of Sylvie DUMANS, head of the association, with whom he/she would exchange by email, WhatsApp and videoconferences.

## Learning opportunities



First of all, the volunteer will discover or rediscover the associative world and will be in total collaboration with the project manager, which will allow him/her to see the administrative steps that can be taken in the management of an association.

Then, the exchange with a Peruvian association

will allow to know the situation in this South American country and to learn more about the geopolitics, the culture and the ways of working in this wonderful country. The volunteer will be able to take part in training courses thanks to the association, in digital, administrative or other fields, according to his/her wishes, which will allow him/her to develop skills.

➔ APPLICATION TO BE SENT TO [INFO@ADICE.ASSO.FR](mailto:INFO@ADICE.ASSO.FR)